

Chicago Neighborhood Rebuild Program (CNRP) Checklist

All applicants must review in detail the RFQ and submit the following items for consideration into the CNRP:

- **Brief narrative** stating interest, capacity and willingness to integrate a disconnected youth and ex-offender work force development program managed by another party onto the construction site.
- Corporate/organizational **profile**, biographies/resumes of key principals, **and** list of previous projects (**projects specifically for the principals**).
- Insurance information (**General Liability, Builders Risk Carrier**)
- **Evidence** identifying applicant as a **“Neighborhood Developer”** (“Local” or “Neighborhood Developer” means some or all of the following: company principals are residents of, company’s principal offices are located within, and/or a substantial portion of the company’s projects are located within the Target Area, and a substantial portion of labor and materials are sourced by the developer within community areas of 7th 10th and 11th Police districts <https://home.chicagopolice.org/community/community-map/>).
- A completed **PFS** statement (Please see attachment D)
- Most recent 3-years of **tax returns**
 - Business (if existing)
 - Personal
- Most recent 3-years of **financial statements** if the business is an existing entity
- Most recent 3-months of **bank statements**
 - Business
 - Personal
- **Credit Authorization**
 - Include a narrative, should there be blemishes to credit
- Last 3 **real estate projects completed**
 - Address
 - Property type
 - Purchase date
 - Purchase price
 - Rehab cost
 - Sales date
 - Sales price
- Total number of **1-4 unit projects completed** in the last 3 years
- If not a **GC** provide, provide GC info
 - Name
 - Address
 - Contact number
 - Time in business
- If not a **licensed broker**, provide broker info or organizations that help your distribution strategy:
 - Name
 - Address
 - Contact number
 - Time in business

Credit Verification Authorization Form

The undersigned hereby authorizes the Chicago Community Loan Fund to conduct a credit check for the purposes of underwriting a loan to _____ (borrower).

Date of Birth

Social Security Number

Street Address

City

State

Zip

Signature of Authorized Agency Officer

Date

Printed Name

Title